

449 Eisenhower Boulevard, Suite 300
Harrisburg, PA 17111-2302

E-mail: skellyloy@skellyloy.com
Internet: www.skellyloy.com



Phone: 717-232-0593
800-892-6532

Fax: 717-232-1799

FOR IMMEDIATE RELEASE
CONTACT: MARGY M. COYNE, Communications Coordinator
800-892-6532
mcoyne@skellyloy.com

KIRA SHAFFIR JOINS SKELLY AND LOY'S ACCOUNTING GROUP

HARRISBURG, PA - February 4, 2019 - Kira Shaffir is a Billing Liaison in our Accounting Group. Her responsibilities include:



- Managing billing of labor, expenses, and fees for our Environmental Services Group
- Coordinating with Project Managers to ensure accurate billing and delivery of invoices, ensuring the best customer service to our clients.
- Employing Deltek Vision® applications to review billing information, run reports, and ensure accurate setup of project data
- Using Engineering and Construction Management System (ECMS) to invoice in compliance with PennDOT standards, and reviewing contracts

Kira possesses a Bachelor of Art degree in Business Management from Goucher College where she spent a semester studying in Cuba. She is a past Vice President of Membership and an active member of Toastmasters.

Now in its 50th year, [Skelly and Loy](http://www.skellyloy.com) is an engineering-environmental consulting firm serving public and private sector clients from six Mid-Atlantic offices. Our services include civil, environmental, and mining engineering and permitting activities; National Environmental Policy Act (NEPA) compliance studies; natural resource management and protection; hazardous waste and industrial hygiene studies and remediation planning; and cultural resource studies and documentation.

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